Tingbjerg Kollegiet



Welcome to Tingbjerg Kollegiet

Tingbjerg Kollegiet is more than just a place to live – it's a vibrant community where young students connect across fields of study, interests, and cultures. Here, you not only get your own room, but also access to shared facilities, events, and an environment designed to support both your studies and your social life.

The residence places great emphasis on safety, cooperation, and engagement. We encourage all residents to take an active part in daily life at the dormitory – this helps create an atmosphere where everyone feels at home. This booklet is your guide to everything that goes on here: rules, opportunities, practical information, and inspiration on how to make the most of your time at Tingbjerg Kollegiet.

🏢 The Structure of the Dormitory – Your New Home in Numbers and Function

The dormitory consists of two large blocks – a northern and a southern one – each with three stairways. In total, there are:

- **18 kitchens** that function as small everyday communities
- **270 rooms,** one of which in each stairway is a larger two-room unit
- Shared basements, common areas, laundry rooms, activity rooms, and green outdoor spaces

The dormitory has a diverse resident group – some stay for shorter periods, while others live here for several years. This creates a dynamic and fun environment where new and long-term residents mix.

📋 The Department Board – The Democratic Foundation of the Dormitory

The department board is elected by the residents and represents your shared interests. It has significant influence on decisions about operations, budgets, renovations, improvements, and social initiatives.

The board's responsibilities include:

- Ensuring sound financial management
- Approving major projects such as renovations or upgrades
- Acting as a link between residents, the dormitory, and FSB
- Managing all major decisions that affect the future of the dormitory

The Autumn Meeting

At this meeting, the upcoming financial plan for the next year is reviewed, and residents gain insight into how funds will be used. It must be approved by the residents.

All residents who attend have the right to speak and vote.
This means you can actively help shape the framework for your own home.

Committees – The Heart of Social Life

The committees are run by volunteer residents and are responsible for much of the atmosphere and activity that makes the dormitory unique. Here, you can meet new people and help shape the dormitory's social calendar.

🎉 The Events Committee

The Events Committee creates life and great experiences at the dormitory. They plan everything from movie and game nights to larger events such as themed parties, excursions, and communal dinners.
They also arrange smaller activities like craft days, board-game evenings, or cozy gatherings in B14.
The committee often works closely with both the bar and the sports committee to create events that appeal to as many residents as possible.

🍻 The Bar Board – Café Mosebryg

The Bar Board is responsible for running Café Mosebryg, the dormitory's cozy resident bar.
The bar has become a regular meeting spot where residents come to relax, play games, have a beer, listen to music, or participate in one of the many themed events, such as:

- Karaoke nights
- Quiz nights
- Game tournaments
- Live music
- Theme parties and special celebrations

The bar is run by volunteer residents, and new bartenders are always warmly welcomed.

🏠 Facilities – A Detailed Look at Your Dormitory

B14 – the Social Hub of the Dormitory

Open Hours
Sunday-Thursday 8-22
Friday – Saturday 8-24





B14 is one of the dormitory's most versatile and popular rooms. Here you can:

- Relax on the sofas
- Watch movies and series on the big screen





- Play table tennis and billiards
- Use the kitchen for communal cooking events
- Sit in study rooms and get work done
- Enjoy board games with others

Contact the office to get access.

Café Mosebryg





The bar is in a cozy, well-decorated basement space and opens during special events.

The atmosphere is relaxed and friendly – many residents describe it as a place where you quickly get to know one another.
There is often music, games, and great offers.

The bar is located in the basement by stairway 10.
Follow their activities on the Facebook page ***"Café Mosebryg."***

🏠 Facilities – A Detailed Look at Your Dormitory

Motionsrum

Open hours
Monday-Sunday 08.00-21.30



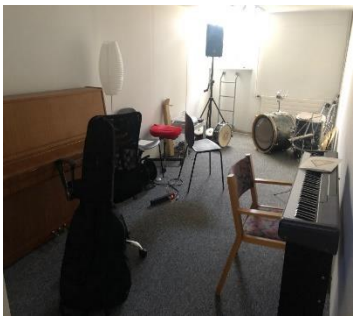
The gym has a wide range of equipment, including:

- Treadmills and cardio machines
- Free weights in various weight classes
- Strength-training machines
- Mat areas for stretching and yoga
- Mirror wall for functional training



The room is used by residents of all levels – from beginners to experienced users.
Contact the office to get access.

Music room



The music room is soundproof, allowing you to play without disturbing neighbors. It typically includes:

- Drum kit
- Electric piano
- Guitars
- Amplifiers
- Microphones



Contact the office to get access.

Locked Bicycle storage

The bicycle basements allow you to store your bike in dry and secure surroundings. This is especially useful in bad weather.

2 units under building 8
2 units under building 16
Contact the office to get access.

🏠 Facilities – A Detailed Look at Your Dormitory

Laundries
The dormitory has two laundry rooms – one in basement 8 and one in basement 18.



Both are operated by NORTEC.
There are drying rooms connected to the laundries.

In basement 8, the drying room is down the hallway behind a red door.

In basement 18, the drying room is inside the laundry, and the door located next to the laundry room.

Prices:

- **Washing: 10 DKK, including detergent**
- **Dryer: 3 DKK per 10 minutes**

For machine malfunctions: Nortec, tel. 70 25 62 56

The laundries are modern and easy to use via the Evaskeri app.
Clear instructions are provided, and it is possible to see when machines are available.
The drying rooms are spacious and work well.

The gardens



The dormitory's gardens are one of its greatest advantages. Here you can:

- Barbecue in the summer
- Play garden games such as pétanque, king's game, and more
- Relax in the sun



If you have ideas or suggestions for what else could be in the gardens, or if you'd like to get a little gardening experience and plant something edible, you are welcome to contribute.

So write it down to the office – we are always open to ideas.

Practical Information

Fire Safety

For everyone’s safety, stairways and hallways must be kept clear. Therefore, you may not place furniture, bicycles, or other items in the common areas.

In front of your door, you may have a maximum of **1 doormat and 1–2 pairs of shoes**.

Fire-fighting equipment must only be used in emergencies.

Drill

A hammer drill can be borrowed from the office. The walls are very hard, so always use the correct equipment to avoid damage.

Faults and Defects

If there are any issues with electricity, water, or other installations, you must contact the office as soon as possible. Prompt reporting helps prevent larger damage.

Felt Pads

It can be very smart to invest in some felt pads for your furniture to prevent damage to the floor. A small investment, but a big saving when moving out.





Insurance

The dormitory only covers damage to the buildings. As a resident, you must have your own contents insurance, covering fire, theft, water damage, legal assistance, as well as costs for temporary housing and storage.

Rent

Rent is collected by FSB, and the office does not handle questions about rent.

Practical Information

Internet

The internet is ready upon move-in and is paid together with the rent.
Connect using a network cable and register via dktv.dk.
For problems, contact Dansk Kabel-TV at 69 12 12 12.

Kitchens

Each stairway has three kitchens – one on each floor.
Each kitchen serves a corridor with 15 rooms.
The kitchens often function as the natural gathering point in daily life: here, residents meet to cook, hold game nights, plan trips, or just chat after a long day. Each room has its own cupboard for dry goods and space in the fridge and freezer.

Cleaning

The dormitory is a shared home, so everyone is expected to contribute to keeping kitchens and corridors clean.
Kitchens and corridors are cleaned according to a rotation schedule.
Cleaning schedules are posted in the kitchens and corridors, and cleaning supplies are available in each kitchen.

If cleaning duties are not performed, a warning will be issued, as residents are required to fulfill their responsibilities according to the house rules.

A Household Tip:
Make it a habit to descale your faucet filters and fixtures regularly (about once a month).
Use a squeegee after showering on both the floor and walls to keep the tiles looking nice.



The Office

The office is located in the basement of building 16.



kollegiet / fsb
Tingbjerg

Office Hours.

Monday to Friday kl. 7:30 til 8:00 am

Tirsdag kl. 4:00 to 5:00 pm og Thursday kl. 1.00 – 2.00 pm

Phone : 38 28 20 04 **Email:** kontor@kollegiet.dk

If you need help with something or just want to have a chat, drop by or write to us.

Information.

It is important to stay informed about what is happening at the dormitory. Keep yourself updated by checking the notice boards in your stairway.

Main cleaning of kitchen. Part 1

Month: February & September



- Cupboards must be wiped down/cleaned inside and outside (remember the handles)
- Fridge and freezer must be wiped down and defrosted (remember to clean the top as well)
- Baseboards, door frames, and switches must be cleaned
- Radiator must be cleaned (also behind it)
- The floor must be vacuumed and washed (remember the corners)
- Faucets must be cleaned/descaled
- Sink must be cleaned/descaled (remember the countertop)
- The ceiling must be swept for cobwebs

Main cleaning of kitchen. Part 2

Month: April & November



- **Walls must be wiped down/spot-cleaned**
- **Windows must be polished on the inside**
- **Window frames must be cleaned**
- **Furniture must be vacuumed/wiped down**
- **All doors must be cleaned inside and outside (door frame on the inside as well)**
- **The range hood must be cleaned**
- **Oven, microwave, and stovetops must be cleaned (see instructions in the folder)**

Weekly Cleaning of the Kitchen and Corridor

Kitchen Cleaning.

- **Floor must be swept/vacuumed and washed**
- **Surfaces must be wiped down (countertops)**
- **Waste must be removed continuously throughout the week**
- **Cloths, tea towels, and hand towels must be washed**

Corridor Cleaning

- **The corridor must be swept/vacuumed and washed**

If something else needs cleaning, give it a quick go — it doesn't have to take more than 5 minutes.



RESIDUAL WASTE

Milk and juice cartons
Hygiene products
Dirty food packaging
Pizza trays
Cigarette butts





FOOD WASTE

Tie a knot on the bag

Coffee grounds and filters
Meat and bone leftovers
Used kitchen paper towels
Leftover food (without packaging)
Tea and teabags
Egg shells
Flowers







GLASS

Emptied and keep the lid on

Glass bottles
Glass jars
Spice-, medicine- and pill glass
Jam glass
Drinking glasses







METAL

Emptied

Tin cans
Beer and soda cans without "pant"
Aluminium foil trays
Tealight cups
Metal lids
Tin foil







PAPER

Newspaper
Letters and envelops
Printer paper
Catalogues and flyers



Everything easy to tear





PLASTIC

Plastic bottles and cans
Plastic containers
Plastic lids
Plastic bags
Bubble wrap

Empty for leftover food







CARDBOARD

Corrugated cardboard
Cardboard boxes
Toilet rolls
Cardboard packaging

Has to be clean and dry







PLASTIC

Milk cartons
Juice cartons
Yoghurt cartons







Must be clean

REGISTER USER

1. DOWNLOAD EVASKERI™
Download e-vaskeri to your smartphone from App Store, Google Play or visit www.e-vaskeri.dk.

2. CREATE USER
Open the app and select "create user" on the front page.

3. FIND YOUR LAUNDRY
To find your laundry, enter the laundry's address, zip code or city and press "choose".

4. ACTIVATE YOUR WASHING TAG
Select "Order activation code" and go to your laundry. Scan your laundry key on the payment system and enter the code you've received to activate your user.

Read and accept our privacy policy to view all functions in e-vaskeri.

TRANSFER MONEY

1. SELECT MORE
When you've logged in, select "More" on the menu bar at the bottom of the page.

2. TRANSFER MONEY
To transfer money to your washing tag, select "Transfer money".

Then follow the instructions on the screen.

AUTOMATIC REFILL
Mark the box for automatic refill when you transfer money via e-vaskeri. When your balance becomes negative, the selected amount will be transferred automatically to your washing tag.

You can cancel this automatic refill again at any time.

EVASKERI™

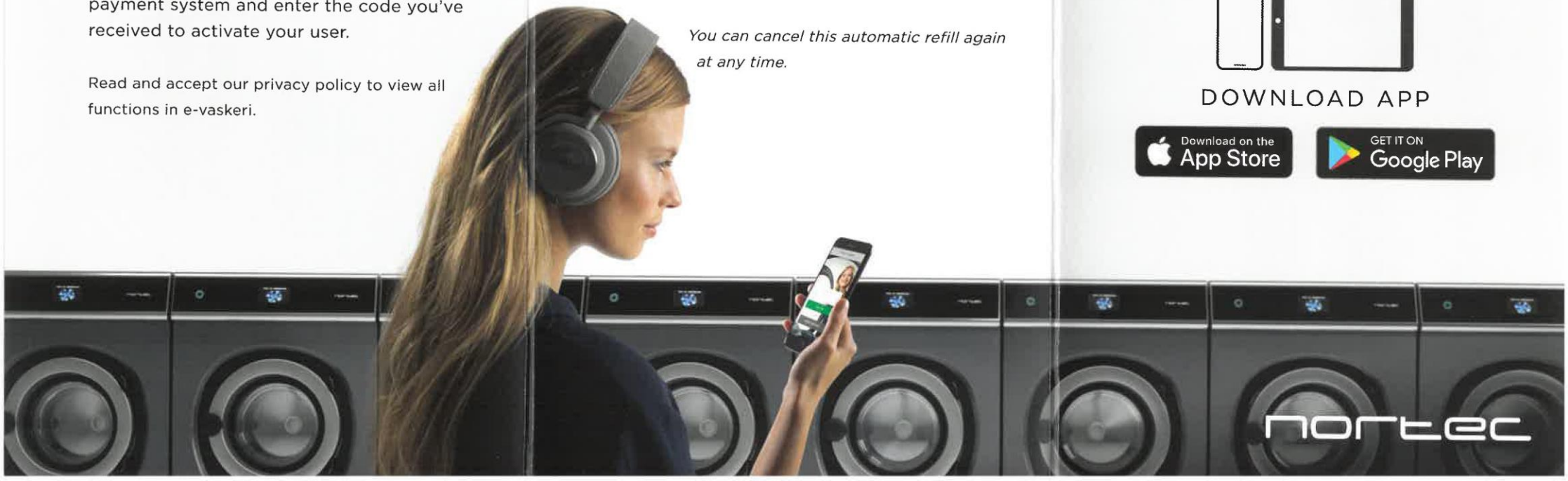
ABOUT EVASKERI™
With e-vaskeri, you always have your personal laundry at hand. Here you can see your spendings, change your personal information, block your laundry key and much more.

HELP WITH EVASKERI™
Find our guide for e-vaskeri at www.nortec.dk/e-vaskeri or contact us at tel. 76 43 70 06.

DOWNLOAD APP

Download on the App Store

GET IT ON Google Play



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